

Emergency preparedness

The following is a list of emergency preparedness topics for consideration when advising a production on its emergency preparedness efforts.

- ☐ **1. Emergency management.**
 - What are the studio/location evacuation procedures?
 - What are your recommended escape routes and assembly locations?
 - Communication – how will you alert people, is there a tannoy system or alternative means?
 - What is the local emergency services' likely response time?
 - What provisions are in place for disabled or vulnerable people?
- ☐ **2. Fire**
 - Does the studio/location have a fire alarm system?
 - Fire exit locations?
 - Fire-fighting equipment?
- ☐ **3. Medical**
 - Who and where are your trained first-aiders? How are first aiders to be contacted?
 - First-aid kit? Locations?
 - Automated External Defibrillator (AED)? Locations?
- ☐ **4. Security incidents**
 - What are the production's procedures (or those of their chosen security vendor) for various types of security incident, such as:
 - Unauthorised entry
 - Unattended bag/package
 - Suspicious mail
 - Bomb threat
 - Workplace violence
 - Active threat
 - Theft
 - Hostile reconnaissance
 - Civil disturbance
 - Does the studio/location have an in-house security team? How can the team be contacted?
- ☐ **5. Power outage**
 - Does the studio/location have a reliable back-up power supply?
 - Emergency lighting?
- ☐ **6. Local environmental risks.** Depending on the location/time of year, the following situations may necessitate an emergency procedure:
 - Earthquake
 - Wildfire
 - Flood
 - Tsunami, tornado, hurricane, typhoon
- ☐ **7. International assistance.** Note that Sony Group's partner for evacuations, medical support and other forms of international assistance is International SOS. ISOS services may be sought in partnership with the GSOC. Membership number: 11BCPA00021

